

MINUTES
WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD
204 S. FIRST STREET, ROCKFORD, IL
May 11, 2021

I. Call to Order

Meeting was conducted at above location. Meeting was called to order at 9:04 a.m.

II. Roll Call

Present: Chairman Todd Stockburger, Don Carlson, Joel Hallstrom,
Joe Corl, Adam Truman, Don Shoevlin and Bob Vertiz

Absent: Chuck Lynde, Randy Berke, Gary Caruana

Guests: Joel Givens, Thad Martin, Sandy Stansell, Todd Hughes, Elizabeth Russell,
Mark Karner, Sikich: Lindsay Fish and Brian LeFevre

III. Approval of Minutes

Motion: Don Shoevlin made a motion to approve the April minutes and Joel Hallstrom seconded the motion. Motion carried. Joe Corl asked for introductions of the new members. Bob Vertiz, who is serving as the Interim Police Chief, replaces Derek Bergsten on the board and Randy Berke, (who was absent) is serving as Interim Police Chief and replaces Dan O'Shea on the board.

IV. Financial Report

Motion: Adam Truman made a motion to approve the financials and it was seconded by Joe Corl. Motion carried.

V. New Business

April 2021 Call Volume and Answering Reports

Thad Martin stated that he is now able to provide reports. Martin advised that there were no records from 2020 when the system was down so if the board wanted they would have to compare stats from 2019. ETSB members reviewed the reports.

Audit Report

Brian LeFevre and Lindsay Fish (Sikich) were present and provided ETSB with two Reports; Financial Statements and Independent Auditor's Report and Auditor's Communication to Emergency Telephone System Board. As a result of this presentation and discussion Sikich stated that there were no major issues found. They did however recommend that the ETSB research what is occurring with the interest income based on 911's investments. Chairman Todd Stockburger stated that he would be researching this with the County and will report back. Stockburger also asked Sandy Stansell to include Sikich on next month's agenda for a discussion regarding the upcoming 3 year contract.

Motion: Don Shoevlin made a motion to approve Sikich's 911 Audit and the motion was seconded by Joel Hallstrom. Motion carried by a unanimous vote. (note: Audit Documents are on file with Rockford Fire/911 Administration)

VI. Old Business

NG911 Project

Sandy Stansell reported that Phase II, which is the network connection of the NG911 project is planned for late July. Stansell said that Solacom has not provided a date as of yet.

CAD/RMS Governance

Todd Hughes said that legal had required signatures with all members on one document.

Hughes said that other agencies are now wanting to join the consortium and asked the ETSB if they were interested in adding other agencies. Boone County is interested in joining. Elizabeth Russell asked if the governance had control over CAD as well. Sandy Stansell reflected back on several meetings where it was decided that the governance would solely oversee RMS and not CAD functionality. Todd Hughes concurred.

Station Alerting, Connectivity and Installation Update

Todd Hughes advised members that the committee met. They are attempting to resend Comcast and award the project to IFIBER because of redundancy issues. Hughes said Comcast had minimum requirements so they went back to iFiber who would honor their original bid.

PSAP Remodel

Chairman Stockburger reminded the ETSB that they have had discussions in the past regarding the remodeling of both centers. Stockburger advised that Elizabeth Russell has formed work groups to assist in the planning. The ETSB had approved work to be done at both centers. Last year \$430K was approved; 130K for flooring and \$300K for workstations. The total remodel costs for both centers has come in at \$360K for county 911 and \$418K for the city 911 center. Elizabeth Russell advised that the Zybek (workstation company) has competition pricing so therefore the ETSB does not have to go out for bid. Todd Stockburger advised that Rockford Public Works would be willing to do carpet install for just \$13K in labor. Thad Martin suggested that each center evacuate to the other during the remodel process.

CAD updates

Todd Hughes reported problems with the recent CAD release in the production environment. Release 21 had failed. 21.1.2 has a bug fix which should correct issues that affect the statuses; out of service and available. This should be corrected by Monday, May 17th. Hughes also reported that the GPS feature on the mobile side has been enhanced and is more user friendly for officers. Lastly, Leads 3.0 is now compatible and has been tested. All the tests have indicated it is fully operational.

MDT Licensure

Elizabeth Russell advised that the original CAD quote did not include mobile licenses for County Fire Depts. She will reach out to Central Square to obtain pricing.

VII. NEXT MEETING AND ADJOURNMENT

Adjournment

Motion: Don Carlson made a motion to adjourn followed by a second from Adam Truman. Motion carried.

The next ETSB meeting is scheduled for **June 8, 2021 at 9:00 a.m.** 204 S. 1st Street. Rockford Fire Dept. – 2nd floor.